

**KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG
COUNSELORS
REGULAR BOARD MEETING MINUTES
November 5, 2010**

A regular board meeting of the Board of Certification of Alcohol and Drug Counselors was conducted on Friday, November 5, 2010 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman
Todd F. Trumbore, Vice Chairman
Kenneth Hemphill
Geoffrey D. Wilson
Tayna Fogle

Occupations and Professions

Karen Lockett, Board Administrator
Frances Short, Executive Director
David Garr, Deputy Executive Director

Members Absent

Ted Godlaski
Patrick Whelan

Others in Attendance

Angela Evans, Board Attorney
Mac Bell – Investigator

Call to Order

Mr. Reams, Chair called the meeting to order at 10:05 a.m.

Minutes

Mr. Trumbore made a motion to approve the October 1, 2010 minutes with amendments. Mr. Wilson seconded the motion. Motion carried.

Financial Statement

Mr. Wilson made a motion to accept the financial statements as submitted. Mr. Wilson seconded the motion. Motion carried.

Directors Report

Ms. Short informed the Board that all of the Boards websites will be redesigned by Mr. Jeff Boler and that all Certificate holders will be informed of the changes.

Deputy Director

No Report

Old Business

Ms. Tayna Fogle, Citizen at Large and Ms. Karen Lockett, Board Administrator attended the IC&RC Conference October 18-22 in Scottsdale, Arizona. Ms. Lockett informed the board that the Administrators elected Johanna Rylands as their Representative to the Executive Committee. Rylands had been the Administrator for the Rhode Island Board for the Certification of Chemical Dependency Professionals for 20 years. Ryland has serviced on the IC&RC Ethics Committee for several years and was recently appointed chair of the Compliance Review Committee. The group honored existing Administrators Representative Roland Piper, Executive Director of Michigan Certification Board for Addiction Professionals, with a heartfelt standing ovation.

Ms. Fogle informed the board of the New Delegate Orientation, she stated that all new delegates were asked to stand and introduce themselves and what State they were from. Ms. Fogle stated that she was given Voting cards that were used for the Election of Officers. Ms. Fogle informed the board that the Government Relations/Advocacy: Mr. Andrew Kessler discussed Recovery issues and funding, and calibrating efforts with other groups. Ms. Fogle stated that Hong Kong, Russia, and Singapore has now joined the International Boards.

New Business

The Board reviewed and discussed the IC&RC Written exam invoice for \$585.00. The board discussed the exam fees and the application fees, application fee \$50.00 and Written exam fee \$150.00. Mr. Wilson made a motion to pay the invoice for the IC&RC Paper and Pencil exam. Mr. Hemphill seconded the motion. Motion carried.

The Board received an e-mail from Ms. Crystal Mayfield regarding Sponsorship. Ms. Mayfield asked if the Board considered it to be ethical when it comes to whether or not an employee in recovery from substance abuse should be allowed to sponsor a current or former client. Mr. Wilson made a motion for Ms. Evans, Board Council to respond to Ms. Mayfield. Mr. Trumbore seconded the motion. Motion carried.

Task Force Group

Task Force Group met on November 5, 2010 @ 1:00 p.m.

Complaint Committee

Complaint #0901 - Ongoing (monitored)

Complaint #1001 - Ongoing (monitored)

Complaint #1003 - Ongoing (monitored)

Board Counsel

Ms. Evans discussed the reciprocity process with the board. No actions taken

Application Review

Mr. Trumbore made a motion to accept the committee's recommendations regarding applications.

Mr. Wilson seconded the motion. Motion carried.

- Michael Adams - Approved
- Charlie Darrington - Deferred
- Kelley Ford - Deferred
- Kristi Gray - Approved
- Thelma Hunter - Approved
- Lori Ann Kelsey - Deferred
- Claude Mills - Approved
- Matana Poff - Approved
- M.E. Beth Harrison Prado - Deferred
- Jessica Ratliff - Deferred
- Emily M. Smith - Approved

Audit Application Review

Mr. Wilson made a motion to accept the committee's recommendations regarding **audit** applications. Ms. Fogle seconded the motion. Motion carried.

- Karen Garrity- Approved
- Paulette Seng - Deferred
- Susan Tutino - Deferred
- Audrey Walker - Approved

Continuing Education

Mr. Trumbore made a motion to accept the committee's recommendations regarding continuing education applications. Ms. Hemphill seconded the motion. Motion carried.

- Administrative Office of the courts-drug courts - Adult Drug Court - Approved
- Bluegrass Regional Prevention Center - Living it: What you need to know about fetal alcohol spectrum disorders - Approved
- Kentucky Assoc. of Sexual Assault Programs - 12th Annual ending sexual assault & domestic violence programs - Approved
- Lee Co. ASAP - Substance Misuse & Intimate violence - Approved

- Mediation Resources - Therapeutic Mediation: A meditational model of individual family and group invention - Approved
- Seven Co. Services, Inc. - Global Appraisal of Individual med (Gain Q) Assessment - Approved
- Seven Co. Services, Inc. - Verbal De-escalation skills for clinical and business staff - Approved
- Volunteers of America - Cultural Competency skills: AOD Treatment issues w/lesbian, gay, bisexual - Approved
- Volunteers of America - Setting & Maintaining Professional Boundaries in Social Work Practice - Approved
- Volunteers of America - Motivational interviewing workshop - Approved
- Volunteers of America - Workshop on Personality disorders - Approved
- Volunteers of America - Working with individuals with intellectual disabilities - Approved
- Volunteers of America - Case Management - Approved
- Volunteers of America - Understanding & responding to domestic violence - Approved
- Volunteers of America - HIV & STD/STI - Approved

Travel

Ms. Fogle made a motion to approve payment of travel and per diem expenses for eligible members. Mr. Wilson seconded the motion. Motion carried.

Next Meeting

The next meeting is scheduled for December 3, 2010 at 10:00 a.m.

Testing Dates for 2010:

December 10, 2010

ADJOURNMENT - 11:55 p.m.

Ms. Fogle made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried.